

COVID-19 RISK ASSESSMENT



Setting	Brewster Avenue Infant School
Activity / Task	COVID-19 Risk Management Assessment
Completed by & Date	Becky Thompson, Headteacher 4 th January 2022
Review Date	Review planned fortnightly on a Friday, or more frequently as needed

This risk assessment has been updated in line with Step 4 of the Roadmap. Schools must continue to have the following control measures in place:

1. Ensure good hygiene for everyone
2. Maintain appropriate cleaning regimes
3. Keep occupied spaces well ventilated
4. Follow public health advice on testing, self-isolation and managing confirmed cases of Covid-19

Health and Hygiene						
What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Hand washing	Staff, children and visitors may catch COVID-19. Transmission is via person to person spread as airborne	<ul style="list-style-type: none"> • Washing hands with soap and water often –for at least 20 seconds • Use of hand sanitiser gel if soap and water are not available – hand sanitiser available in all classrooms, staff rooms & school entrance • Hand washing routines in place inc. as soon as they get to school and when they leave, after they blow their nose, cough or sneeze, before they eat or handle food. 	Monitor via Termly Health & Safety walks	HT & Govs		

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Respiratory Hygiene	droplets and via surfaces contaminated with virus.	<ul style="list-style-type: none"> Tissues available in all classrooms Established routines to cover mouth and nose with a tissue or a sleeve (not hands) when coughing or sneezing Established routines to put used tissues in the bin immediately and wash hands afterwards All classrooms have lidded bins 				
Staff or children who become symptomatic		<ul style="list-style-type: none"> Anyone displaying symptoms (high temperature over 37.8, new continuous cough, loss of or change to sense of taste or smell) should not come into school and should book a test Symptomatic person should access a test as soon as possible – school can provide test kits for families who cannot travel to the test centre Where the child or staff member tests negative, they can return to school 				
Children who become symptomatic in school	Staff, children and visitors may catch COVID-19.	<ul style="list-style-type: none"> Parent to be contacted and asked to collect immediately Child to be isolated behind a closed door, with adult in PPE if it's not appropriate to leave the child alone (see separate PPE section) Isolation spaces identified: <ul style="list-style-type: none"> Deputy's office Finance office Nursery community room (use nursery staff toilet and parents to be escorted through the playground to collect from the nursery door) Consulting room in the family centre Open a window for ventilation 	Review process half termly	BT	Half termly	

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		<ul style="list-style-type: none"> If they need the toilet use the staff toilets, which must then be cleaned before anyone else uses them (Disabled toilet in the Family Centre) Wash hands for thoroughly for 20 seconds after contact with someone who is unwell Follow 'cleaning in non-healthcare setting advice' 				
Contact with a positive case	Staff, children and visitors may catch COVID-19.	<ul style="list-style-type: none"> Contact tracing will be undertaken by NHS Test and Trace Adults who are fully vaccinated and children under the age of 18 who are identified as close contacts are not required to isolate, but if contacted by Test and Trace, are advised to book a PCR test Adults who are not fully vaccinated will be required to isolate for 10-days 	Review processes every two weeks	BT	Fortnightly	
LFD Testing	Staff, children and visitors may catch COVID-19.	<ul style="list-style-type: none"> Opt in for twice-weekly LFD testing for all staff and regular visitors (see separate risk assessment) Households with primary school, secondary school and college age children, including childcare and support bubbles, can test themselves twice every week at home 				
Personal Protective Equipment	Staff, children and visitors may catch COVID-19.	<ul style="list-style-type: none"> Aprons & gloves used when delivering intimate care (in the disabled toilet) Gloves used when administering first aid/ dealing with bodily fluids (in first aid kits – spares in the first aid cupboard) PPE – masks, aprons, gloves & a visor (for use of there is a risk of splashing from vomit, spit etc.) available for member of staff accompanying a child who is showing symptoms and is isolated prior to being collected by a parent (in the blue plastic crate with alcohol gel and clinical waste bags in the 	<p>Monitor via Health & Safety walks</p> <p>Email PPE@cambridgeshire.gov.uk for further supplies</p>	HT & Govs As needed		

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		PPA room just outside Amanda's office, in clear wallets in other rooms, together with printed instructions)				
Face coverings	Staff, children and visitors may catch COVID-19.	<ul style="list-style-type: none"> Staff should wear face coverings in communal spaces including corridors and the staff room (when not sat down eating or drinking) 				
Cleaning	Staff, children and visitors may catch COVID-19.	<ul style="list-style-type: none"> Regular cleaning of areas and equipment (twice per day), with a particular focus on frequently touched surfaces Each classroom has a set of cleaning materials (red cloths for toilets & washrooms, blue cloths for general cleaning including classrooms) and cleaning checklists Relevant COSHH circulated to all classroom staff (also displayed in cleaning cupboard) 				
Ventilation	Staff, children and visitors may catch COVID-19.	<ul style="list-style-type: none"> Classroom windows to remain open to allow fresh air to circulate When the weather allows, open external doors to increase ventilation In cold weather, windows should be opened just enough to provide constant background ventilation, and opened more fully during breaks to purge the air in the space In hot weather, fans can be used IN ADDITION to open windows/ doors All classrooms have CO2 monitors and ventilation should be increased when the monitor reads over 600. If the reading is persistently over 1500, SLT should be notified as further arrangements are necessary 	Monitor via Health & Safety walks	HT Govs		

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Social distancing	Staff, children and visitors may catch COVID-19.	<ul style="list-style-type: none"> Staff should socially distance from each other within school buildings including in shared spaces such as staff rooms, where possible. Staff meetings will either be in the hall or virtually Assemblies will be held via Zoom 				
Visitors	Staff, children and visitors may catch COVID-19.	<ul style="list-style-type: none"> All visitors to schools must wear face coverings in school buildings All non-essential events where parents visit schools will be held virtually 				