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| **Educational Setting** | **Brewster Avenue Infant and Nursery School** |
| **Activity / Task** | COVID-19 Risk Management Assessment (Educational Settings) |
| **Completed by & Date** | Becky Thompson, Headteacher  4th August 2021 |
| **Review Date** | Review planned weekly on a Friday, or more frequently as needed |

This risk assessment has been updated in line with Step 4 of the Roadmap. Schools must continue to have the following control measures in place:

1. Ensure good hygiene for everyone
2. Maintain appropriate cleaning regimes
3. Keep occupied spaces well ventilated
4. Follow public health advice on testing, self-isolation and managing confirmed cases of Covid-19

| **Health and Hygiene** | | | | | | |
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| **What are the hazards?** | **Who might be harmed and *how*?** | **What are you doing already?** | **What further action is necessary?** | **Action by whom?** | **Action by when?** | **Done** |
| Hand washing | Staff, children and visitors may catch COVID-19.  Transmission is via person to person spread as airborne droplets and via surfaces contaminated with virus. | * Washing hands with soap and water often –for at least 20 seconds * Use of hand sanitiser gel if soap and water are not available – hand sanitiser available in all classrooms, staff rooms & school entrance * Hand washing routines in place inc. as soon as they get to school and when they leave, after they blow their nose, cough or sneeze, before they eat or handle food. | Monitor via Termly Health & Safety walks | HT & Govs |  |  |
| Respiratory Hygiene | * Tissues available in all classrooms * Established routines to cover mouth and nose with a tissue or a sleeve (not hands) when coughing or sneezing * Established routines to put used tissues in the bin immediately and wash hands afterwards * All classrooms have lidded bins |  |  |  |  |
| Staff or children who become symptomatic | * Anyone displaying symptoms (high temperature over 37.8, new continuous cough, loss of or change to sense of taste or smell) should not come into school and should book a test * Symptomatic person should access a test as soon as possible – school can provide test kits for families who cannot travel to the test centre * Where the child or staff member tests negative, they can return to school |  |  |  |  |
| Children who become symptomatic in school | Staff, children and visitors may catch COVID-19. | * Parent to be contacted and asked to collect immediately * Child to be isolated behind a closed door, with adult in PPE if it’s not appropriate to leave the child alone (see separate PPE section) * Isolation spaces identified:   + Deputy’s office   + Finance office   + Nursery community room (use nursery staff toilet and parents to be escorted through the playground to collect from the nursery door)   + Consulting room in the family centre * Open a window for ventilation * If they need the toilet use the staff toilets, which must then be cleaned before anyone else uses them (Disabled toilet in the Family Centre) * Wash hands for thoroughly for 20 seconds after contact with someone who is unwell * Follow ‘cleaning in non-healthcare setting advice’ | Review process half termly | BT | Half termly |  |
| Contact with a positive case | Staff, children and visitors may catch COVID-19. | * Contact tracing will be undertaken by NHS Test and Trace * From August 16th, adults who are fully vaccinated and children under the age of 18 will not be required to isolate, but if contacted by Test and Trace, are advised to book a PCR test * Adults who are not fully vaccinated will be required to isolate for 10-days | Review processes every two weeks | BT | Fortnightly |  |
| LFD Testing | Staff, children and visitors may catch COVID-19. | * Opt in for twice-weekly LFD testing for all staff and regular visitors (see separate risk assessment) restarting on 1st September * Households with primary school, secondary school and college age children, including childcare and support bubbles, can test themselves twice every week at home |  |  |  |  |
| Personal Protective Equipment | Staff, children and visitors may catch COVID-19. | * Aprons & gloves used when delivering intimate care (in the disabled toilet) * Gloves used when administering first aid/ dealing with bodily fluids (in first aid kits – spares in the first aid cupboard) * PPE – masks, aprons, gloves & a visor (for use of there is a risk of splashing from vomit, spit etc.) available for member of staff accompanying a child who is showing symptoms and is isolated prior to being collected by a parent (in the blue plastic crate with alcohol gel and clinical waste bags in the PPA room just outside Amanda's office, in clear wallets in other rooms, together with printed instructions) | Monitor via Health & Safety walks  Email [PPE@cambridgeshire.gov.uk](mailto:PPE@cambridgeshire.gov.uk) for further supplies | HT & Govs  As needed |  |  |
| Managing face coverings | Staff, children and visitors may catch COVID-19. | * Face coverings are not required, unless advised by Public Health in the event of a local outbreak. |  |  |  |  |
| Cleaning | Staff, children and visitors may catch COVID-19. | * Regular cleaning of areas and equipment (twice per day), with a particular focus on frequently touched surfaces * Each classroom has a set of cleaning materials (red cloths for toilets & washrooms, blue cloths for general cleaning including classrooms) and cleaning checklists * Relevant COSHH circulated to all classroom staff (also displayed in cleaning cupboard) |  |  |  |  |
| Ventilation | Staff, children and visitors may catch COVID-19. | * Classroom windows to remain open to allow fresh air to circulate * When the weather allows, open external doors to increase ventilation * In cold weather, windows should be opened just enough to provide constant background ventilation, and opened more fully during breaks to purge the air in the space * In hot weather, fans can be used IN ADDITION to open windows/ doors | Monitor via Health & Safety walks | HT Govs |  |  |